



Note: *The draft you are looking for begins on the next page.*

Caution: DRAFT—NOT FOR FILING

This is an early release draft of an IRS tax form, instructions, or publication, which the IRS is providing for your information. **Do not file draft forms** and do **not** rely on draft forms, instructions, and publications for filing. We do **not** release draft forms until we believe we have incorporated all changes (except when explicitly stated on this coversheet). However, unexpected issues occasionally arise, or legislation is passed—in this case, we will post a new draft of the form to alert users that changes were made to the previously posted draft. Thus, there are never any changes to the last posted draft of a form and the final revision of the form. Forms and instructions generally are subject to OMB approval before they can be officially released, so we post only drafts of them until they are approved. Drafts of instructions and publications usually have some changes before their final release.

Early release drafts are at [IRS.gov/DraftForms](https://www.irs.gov/DraftForms) and remain there after the final release is posted at [IRS.gov/LatestForms](https://www.irs.gov/LatestForms). All information about all forms, instructions, and pubs is at [IRS.gov/Forms](https://www.irs.gov/Forms).

Almost every form and publication has a page on IRS.gov with a friendly shortcut. For example, the Form 1040 page is at [IRS.gov/Form1040](https://www.irs.gov/Form1040); the Pub. 501 page is at [IRS.gov/Pub501](https://www.irs.gov/Pub501); the Form W-4 page is at [IRS.gov/W4](https://www.irs.gov/W4); and the Schedule A (Form 1040/SR) page is at [IRS.gov/ScheduleA](https://www.irs.gov/ScheduleA). If typing in a link above instead of clicking on it, be sure to type the link into the address bar of your browser, not a Search box.

If you wish, you can submit comments to the IRS about draft or final forms, instructions, or publications at [IRS.gov/FormsComments](https://www.irs.gov/FormsComments). We cannot respond to all comments due to the high volume we receive and may not be able to consider many suggestions until the subsequent revision of the product.

If you have comments on reducing paperwork and respondent (filer) burden, with respect to draft or final forms, please respond to the relevant information collection through the Federal Register process; for more info, click [here](#).

Advance Payment of Employer Credits Due to COVID-19

OMB No. 1545-0029

► Go to www.irs.gov/Form7200 for instructions and the latest information.

Name (not your trade name)			Employer identification number (EIN)	
Trade name (if any)			Applicable calendar quarter in 2021 (check only one box) Caution: See instructions before completing to determine if the credits and advance are available for the applicable quarter in 2021. (2) ☐ April, May, June (3) ☐ July, August, September (4) ☐ October, November, December	
Number, street, and apt. or suite no. If a P.O. box, see instructions.				
City or town, state, and ZIP code. If a foreign address, also complete spaces below. (See instructions.)				
Foreign country name	Foreign province/county	Foreign postal code		
Name on employment tax return (third-party payer) that will report the wages and credits related to the advance you're requesting in Part II (leave blank if return is filed under your name and EIN). See instructions.			EIN on employment tax return (if other than your own)	

Part I Tell Us About Your Employment Tax Return

- A** Check the box to indicate which employment tax return form you file (or will file for 2021). Check only one box.
 (1) ☐ 941, 941-PR, or 941-SS (2) ☐ 943 or 943-PR (3) ☐ 944 (4) ☐ CT-1
- B** Enter the total number of employees to whom you paid qualified wages eligible for the employee retention credit this quarter ► _____
- C** Amount reported on line 2 of your most recently filed Form 941 (or wages reported on Schedule R (Form 941), column (d), by your third-party payer (see instructions)). If you file a different employment tax return or have never filed one, see instructions ► _____
- D** Tax period of most recently filed Form 941 (for example, "Q4 2020") or annual employment tax return (for example, "2020") ► _____
- E** If you're requesting an advance payment of the employee retention credit (Part II, line 1), enter the average number of full-time employees you had in 2019 (or 2020 if your business wasn't in existence in 2019). Aggregation rules apply. See instructions ► _____
- F** If you're requesting an advance payment for qualified sick and/or family leave wages (Part II, lines 2 and/or 3), enter the number of employees you had when qualified leave was taken during the quarter for the advance requested. See instructions ► _____
- G** Number of individuals provided COBRA premium assistance during the quarter for the advance requested ► _____
- H** If you're eligible for the employee retention credit solely because your business is a recovery startup business, check here ► ☐

Part II Enter Your Credits and Advance Requested

1 Total employee retention credit for the quarter. Don't enter more than the amount eligible to be advanced for the quarter. See instructions	1	
2 Total qualified sick leave wages eligible for the credit and paid this quarter. See instructions	2	
3 Total qualified family leave wages eligible for the credit and paid this quarter. See instructions	3	
4 Total COBRA premium assistance provided this quarter. See instructions	4	
5 Add lines 1, 2, 3, and 4	5	
6 Total amount by which you have already reduced your federal employment tax deposits for these credits for this quarter. Enter as a positive number	6	
7 Total advanced credits requested on previous filings of this form for this quarter	7	
8 Add lines 6 and 7	8	
9 Advance requested. Subtract line 8 from line 5. If zero or less, don't file this form	9	

Third-Party Designee	Do you want to allow an employee, a paid tax preparer, or another person to discuss this return with the IRS? See the instructions for details. ☐ Yes. Complete below. ☐ No			
	Designee's name ► _____ and phone number ► _____			
	Select a 5-digit personal identification number (PIN) to use when talking to the IRS ► _____			
Sign Here	Under penalties of perjury, I declare that I have examined this form, including any accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.			
	Your signature	Date	Printed title	
	Printed name		Best daytime phone	
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	PTIN
	Firm's name ► _____			Check ☐ if self-employed
	Firm's address ► _____			Firm's EIN ► _____ Phone no. _____
How To File	Fax your completed form to 855-248-0552.			